[Month, Day, Year]

[First and Last Name]

[Title]

[Facility Name, not necessary if on letterhead or from email]

[Address]

[City], [State] [Zip Code]

RE: APPEAL FOR REIMBURSEMENT

1. [Member Name]

2. [Member Identification Number]

3. [Claim Number]

I am writing you today about the denial of coverage for a respiratory panel on a recent patient claim. I received notification from your organization denying services provided to the member noted above on [Insert Date of Service]. I request to have this claim reconsidered.

Published research from the American Society for Microbiology (ASM) outlines best practices regarding the use of diagnostic testing for various respiratory viruses. These best practices, which have been in place since 2011, provide clear guidance on the use of diagnostic tools to aid the treatment of respiratory virus infections in adults. The Journal of Clinical Microbiology explains that the use of nucleic acid amplification tests is superior to traditional virus detection methods.

The FDA authorized respiratory panel to which I have access can identify 22 bacterial and viral pathogens associated with respiratory infections and I use it as the basis for my diagnosis of a patient. In this particular case, [insert patient name] presented with [insert symptoms] consistent with an upper respiratory infection. Because these symptoms can be caused by numerous viruses and bacteria, I used the panel to test for the pathogens commonly associated with respiratory infections.

This panel has shown a positive impact patient management in my practice, which is why I use this test. Further, it is the only respiratory panel option I have to run on the device. [Please add your assessment of the community use of the product here.]

I request that you revisit the claim(s) listed above that have been previously denied, as this testing is consistent with ASM guidelines. I believe I followed best practice guidelines in ordering this medically necessary test for my patient, your enrollee.

Thank you for your time and consideration of the above request.

Sincerely,